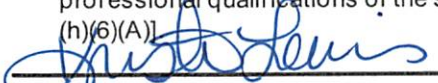


Freeport Elementary School - Title I, Part A Parent Family Engagement Plan 2021-2022

I, Kristin Lewis, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)]


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Freeport Elementary School's mission is to develop collaborative relationships among the staff, administrators, parents and students so that maximum potential will be met by every child. To accomplish this mission, FES will work diligently to create an environment where parents are welcome, and their input is valued. FES's vision is to create a safe and nurturing environment that reflects enthusiasm for teaching and academic excellence. This supports the District mission to make Walton County the best in Florida by making all decisions in the best interests of children.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Freeport Elementary School will include parents in all aspects of the Title I program, following all requirements of the Title I regulations. The responsibility and accountability for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent and Family Engagement Plan (PFEP) will be shared between Freeport Elementary School, the District, parents, and the community. All parents are given surveys throughout the school year to seek their input on activities, training, and materials needed to help their children. Results of parent surveys are reviewed by the FES School Advisory Council (SAC) to determine if changes are needed. The School Improvement Team (SIT) shall meet monthly, to plan, review, and improve the school level plan through specific goals. Parent members will be encouraged to share their thoughts and ideas on how to improve parental support and involvement thus supporting student learning. The SIT and SAC will consist of school personnel, the Title 1 Contact, community members, and parents representing the various student demographics. The parents who serve are selected from those who indicate an interest, along with staff and administrative input. Four meetings will be held, one each quarter (with more as needed) at the school level, and parents will be notified by email and reminder notices of the meetings. Every attempt will be made to select times that will work for the majority of the council members. During the SAC meetings, a translator will be present if necessary. During the fall meeting, the Title 1 contact will distribute copies of the current year's Parent and Family Engagement Plan (PFEP) and compact for review, share budget information with parents, and review Title 1 survey results from the previous year. During the spring meeting(s) will be held, and a review of the current Parent and Family Engagement Plan will be discussed in order to obtain parent input on any changes or modifications for the new plan. The Parent-School compact will also be reviewed and updated with any suggested changes. The current year Title 1 parent survey results will also be analyzed to determine areas of need for the upcoming year. The Title 1 contact, or other school personnel, will take notes of parent remarks and suggestions. These suggestions will be considered and implemented when possible, during the writing of any parent involvement documents or planning of school activities. A discussion will be held at both SAC meetings with parents on how parental involvement funds could be used, and their suggestions reviewed by school staff. Minutes, sign in sheets, and agendas from the SIT and SAC meetings will be taken by school personnel and filed by the Title 1 contact.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK-PKD	Freeport Elementary School and parents will work together to coordinate transition programs for students entering the regular public-school program. Activities may include scheduled meetings with parents, the PreK teacher(s), and the kindergarten teachers to discuss the specific learning needs of students. A "Kindergarten Orientation" meeting will be held in the fall for all parents with children entering kindergarten, to discuss the expectations of Kindergarten and how they can help their children with the transition. Additional information and materials will be provided to parents each year during kindergarten registration and can be found in guidance, on the school website, and at the Parent Resource Center. PreK teachers will provide materials at the end of the year and tour kindergarten classrooms to help with the transition. As

		much as possible parents will be made aware of this information through the school newsletter, parent texts, Facebook page, and flyers.
2	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Freeport Elementary School will be discussed with parents during the development of the students Individual Educational Plans (IEPs).
3	Even Start & Head Start	Even Start & Head Start pre-kindergarten information will be provided by school personnel to parents and be available at the Parent Resource Center as it becomes available. Information about the programs will be disseminated to parents through flyers, newsletter announcements, website postings, Remind texts, and on Facebook if applicable.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, Power point, and additional presentation materials that address the required components.	Principal, Title 1 Contact	October 2021	Copies of agendas, Power point presentations, handouts, sign in sheets, and parent evaluations
2	Develop and disseminate invitations and advertise the event.	Title 1 Contact, Classroom teachers	October 2021	Flyer, class and school newsletters, website, marquee, Remind text, Facebook
3	Create and compile sign in sheets.	Title 1 Contact	October 2021	Sign in sheets with parent signatures.
4	Maintain documentation	Principal, Title 1 Contact	October 2021	Copies of agenda, handouts, sign in sheets, Power point presentations, etc. kept as Title 1 documentation and uploaded in Title 1 crate; documentation will be shared with the Local Education Authority Title 1 office for monitoring purposes.
5	Survey parents after meeting for effectiveness of content	Title 1 Contact	October 2021	Copy of parent evaluation of event, compile results.
6	Child Care (if requested)	Principal, Title 1 Contact, Staff	October 2021	Evaluations, sign in logs
7	Food (if funds are available)	Title 1 Contact	October 2021	Receipts, sign in logs, evaluation

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The leadership and staff of Freeport Elementary School strongly believe in the importance of parental involvement and have designed measures to offer parent meetings at flexible times. Our annual meeting(s) for parents of participating students will be offered in the fall at a time that doesn't conflict with other community events or activities as much as possible. Childcare and food (if funds are available) will be provided for parents at the annual meeting(s). Different school events (traditional and virtual) will occur during the morning, afternoon, after school, and at night such as: School Improvement Meetings, School Advisory Council Meetings (SAC), Parent Teacher Organization (PTO) meetings, Thanksgiving Lunch, Honor Roll Assemblies, choral concerts, and parent-teacher conferences, etc. Childcare will be provided at parent academic events so that parents will be able to focus on the information and skills being taught or shared to help their children. By holding the events at a variety of times this allows for more parent participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Florida Standards (hard copy and school online website version), at Parent Resource Center & in Guidance	District, Title 1 Contact, Guidance	Brochures provided to parents to explain standards and student expectations for each grade level (K, 1, 2, 3, 4).	August 2021- May 2022	Standards Brochure; Website link, Title 1 survey results

2	State & local Assessments (flyer, on website, newsletter, Facebook, Remind)	District, Teachers, Title 1 Contact	Provide an assessment timeline so that parents are informed about dates to help prepare their children	August 2021- May 2022	Assessment schedule, Website, student reports, newsletters, Title 1 parent involvement surveys, Remind Text History
3	Title 1 Annual Meeting	Title 1 Contact, Administrators, Teachers, and support personnel	Parents will be provided with information about the importance of parental involvement in their child's education, ways to overcome barriers to home/school communication, and strategies that lead to academic success.	October 2021	Agenda, Sign in sheets, parent evaluations, handouts, power points & Title 1 parent involvement surveys
4	Academic Parent Events	Title 1 Contact, Administrators, Grade Level Teachers, and support personnel	Improve parent knowledge of grade expectations and provide parents with strategies and prepared materials to use at home to increase student achievement.	August 2021- May 2022	Agenda, Sign in sheets, parent evaluations, handouts, power points
5	Individual Conferences	Teachers, Administrators, Title 1 contact, and Guidance Counselor	Teachers will conduct individual conferences to discuss	August 2021- May 2022	Title 1 parent involvement surveys, Title 1 conference forms or conference notes,

			each child's academic progress, state and local assessment results, grade level standards, and review Title 1 Compact expectations for the school year.		signed parent compacts
6	Review of Title 1 Parent Surveys	School & District based Title 1 contact	Parental input will help FES make better informed decisions for school improvement and student achievement.	August 2021-May 2022	Title 1 Surveys, Climate Surveys
7	Welcome Packets	Title 1 contact, Guidance Counselor	This packet of information will be gathered and presented to parents of students entering after the school year is in session.	August 2021-May 2022	Sample packet, Enrollment numbers from August 11-May 2022

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent involvement ideas/strategies will be	Title 1 Contact		August 2021-May 2022	Agendas, handouts,

	provided to teachers and staff		Improve the ability of staff to overcome barriers to parent involvement and to work effectively with parents to establish positive two-way communication in order to provide every family the opportunity to obtain the information, skills, tools, and confidence to support targeted student learning at home.		emails, and newsletters.
2	Staff development will be offered to teachers on the use of Teams, Remind, Facebook, Live School, or other means of digital communication, as needed	Title 1 Contact, Instructional Coaches, Teachers	To provide every family the opportunity to obtain academic and other information from the teacher about activities and curriculum within their child's classroom and to be able to interact with the teacher. This will help build communication between the school and home and foster parent engagement.	August 2021-May 2022	Sign In sheets or conference logs, agendas, handouts and emails
3	Volunteer and Watch D.O.G Dad Program Training for Staff	Title 1 Contact, Watch D.O.G. Dad parent coordinator	Volunteers help teachers to help students succeed. The Watch D.O.G. Dad program helps provide positive male role models for the students, demonstrating by their presence that education is	September-October 2021	Sign in sheets, agendas, handouts, emails, schedules

			important and to provide extra sets of eyes and ears to enhance school security and reduce bullying.		
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Freeport Elementary School will maintain a Parent Resource Center at the front entrance to the school and another one in the Media Center. These centers will house important school information, academic resources, information about upcoming activities, and community support options. FES will share information about the state Parent Resource Centers with parents as well. This information will be provided in the school newsletter, through Remind texts, on Facebook, the school website, and at the Title 1 Annual meeting. Additional parent resources can be found on the school website. A concentrated effort will be made to keep these centers current and filled with helpful information. Periodically throughout the year, information about available resources will be shared with parents through Remind texts, the newsletter, and Facebook announcements. If funds are available, the Title 1 contact and Media Specialist will continue to update the Parent Center with new materials. The Media Center hosts Book Fairs in the Fall and Spring providing parents the opportunity to purchase affordable books or materials that are age and grade level appropriate for their children, along with resource books for adults.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Letters will be sent home in August from classroom teachers asking for parent input on their students in order to provide additional information needed to successfully teach each child. At the Title 1 Annual Meeting for parents in the fall, Freeport Elementary School will present a PowerPoint presentation to share about the Title 1 program, required curriculum and standards, parents' rights, academic assessments, FSA (Florida Standards Assessment) scores-if available, and expected student proficiency levels. An Assessment timeline will be distributed, backpacked home to parents, posted on the school website, and located at the Parent Resource Center. Florida Standards brochures will be sent home in the fall and reviewed at the Annual Meeting to share grade level expectations. These brochures will be available in the guidance department for parents of new incoming students, on the school website, and at the Parent Resource Center. Information will be provided to parents about the use of the Walton County School District Parent Portal. This Parent Portal may be accessed in order to monitor their child's

academic progress as well as attendance. A summarized version of the Parent Family Engagement Plan will be available at the Parent Resource Center, and backpacked home to parents. A full version will be available in the Title 1 Contact's office and located on the school website. Parents are given regular opportunities to conference with teachers and staff concerning the academic achievement of their children. School Improvement Meetings, School Advisory Council meetings (SAC), PTO meetings, and academic parent meetings will be held throughout the year to allow parents to participate in their children's education and to make suggestions for improvement through parent surveys or contact with school staff. When practical, FES will try to implement parent suggestions for school improvement. Should parents be dissatisfied with the school wide program, their concerns would be shared with the LEA (Local Educational Agency), the Walton County School District.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Before any document is sent home to parents, it will be reviewed for ease of readability and to make certain any acronyms are identified and explained. Spanish translations will be provided for school documents as much as possible. The Parent and Family Engagement Plan will be printed in summarized form in English and Spanish and be provided to all parents at the beginning of the school year. It will also be available at the Parent Resource Center, located on the school website (complete and summarized versions), and available upon request in the Title 1 Contact's office. Information to parents will be found in the Title 1 section of the monthly school newsletter. Materials that are translated into Spanish will be added to the school website whenever possible. The school and district will make sure the facilities are kept in compliance with regulations regarding access for persons with disabilities. FES will make sure that parents with disabilities have access to parental involvement activities and events. FES will provide information to parents during the enrollment process regarding the availability of parent involvement opportunities and resources. FES will work with the District to make sure all documents are in an understandable format and in a language parents can understand. FES and the District will collaborate to make sure every opportunity is given to all families for participation in parent involvement activities and to have access to important resources.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training	Academic Parent Events	Administration, Teachers	Improve students' achievements by providing parents with strategies to help their	August 2021-May 2022

	for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and		Other School Staff, District, and Title1 Contact	children at home with Reading/Writing and Math/Science.	
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times (traditional and/ or virtual), or conducting virtual or phone conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Day, afternoon, night events	Administration, Teachers, Other School Staff, District, and Title1 Contact	Improve parent participation through various types of meetings or trainings held at flexible times. Utilizing LEA Title 1 Liaison as necessary for parent contact and communication.	August 2021-May 2022
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities	When appropriate and available FES will utilize community organizations and businesses in planning and implementing parental	Administration, Other School Staff, District, Title1 Contact	Improved student performance through connections with community resources	August 2021-May 2022

	[Section 1118(e)(13)].	involvement activities.			
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